

**USD 217 BOARD OF EDUCATION**  
*Regular Meeting Minutes*  
**November 13, 2023 6:30 p.m.**  
**Staff Development Room of the District Office**

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**Call to Order**

The regular meeting of the Board of Education of USD 217 was called to order by President Jason LaRue at 6:30 p.m. in the Hays Educational Center.

**Roll Call**

**Members present as follows:**

Jason LaRue	Bret Hall(absent)	Troy Cooper
Courtney Reza	Phoebe Brummett	Kim Hull

**Others Present:**

Dettra Crawford, Superintendent, Principal  
Lena Martens, Clerk

**Guest(s) present as registered:**

Cassie Thrall  
Reyna Delgado

**Amendments and/or Approval of Agenda**

- *Courtney Reza moved to approve the agenda with the addition of 12.K. Change December 2023 meeting date Jason LaRue seconded. Motion carried: 5-0.*
- *Jason LaRue moved to approve the agenda with the addition of 8.D Discuss Legal Matters. Phoebe Brummett seconded. Motion carried: 5-0.*

**Public Open Forum\* (See comments)**

**Adoption of Consent Agenda Items**

**Approval of Minutes of October 9th, 2023 Minutes and Activity Funds Report**

- *Phoebe Brummett moved to approve the minutes of the October 9th Minutes as amended. Troy Cooper seconded. Motion carried: 5-0*
- *Jason LaRue moved to approve activity funds report. Phoebe Brummett seconded. Motion carried: 5-0*

**Clerk's & Treasurer's Reports**

**Warrant Reports / Treasurer's Report / Budget Report**

- *Courtney Reza moved to pay the warrants, approve the fund activity report, petty cash, and credit cards. Jason LaRue seconded. Motion carried: 5-0.*

**Executive Session (if needed)**

**A. Non Elected Personnel**

- *Courtney Reza moved to enter into executive session to discuss nonelected personnel under KOMA for 10 minutes. Kim Hull seconded. Motion carried: 5-0.*

*6:44 pm Entering executive session were Jason LaRue, Courtney Reza, Phoebe Brummett, Troy Cooper, Kim Hull, and Dettra Crawford*

*6:54 pm Exiting executive session were Jason LaRue, Courtney Reza, Phoebe Brummett, Troy Cooper, Kim Hull, and Dettra Crawford*

*6:55 pm Entering executive session were Jason LaRue, Courtney Reza, Phoebe Brummett, Troy Cooper, Kim Hull, and Dettra Crawford*

*7:05 pm Exiting executive session were Jason LaRue, Courtney Reza, Phoebe Brummett, Troy Cooper, Kim Hull, and Dettra Crawford*

**B. For Data Relating to Financial Affairs**

*Moved to New Business*

**C. For Information Relating to Students**

*None at this time*

**D. For Legal Discussion**

- *Phoebe Brummett moved to enter into executive session to discuss legal matters under KOMA for 5 minutes. Courtney Reza seconded. Motion carried: 5-0.*

*7:08 pm Entering executive session were Jason LaRue, Courtney Reza, Phoebe Brummett, Troy Cooper, Kim Hull, and Dettra Crawford*

*7:13pm Exiting executive session were Jason LaRue, Courtney Reza, Phoebe Brummett, Troy Cooper, Kim Hull, and Dettra Crawford.*

**Personnel**

**A. Resignation**

- *Jason LaRue moved to accept Pete Milburn's resignation from the head head maintenance and grounds position. Courtney Reza seconded. Motion carried: 5-0*

**B. For Data Relating to Financial Affairs**

*7:15 pm Phoebe Brummett exited the room*

- *Courtney Reza moved to offer the head maintenance and grounds position to Tim Dunn on the condition that he responds in a week and is able to start in January. Troy Cooper seconded. Motion carried: 4-0*

*7:17 pm Phoebe Brummett entered the room*

**C. Substitute Custodial/Kitchen Position**

- *Jason LaRue moved to hire Donie Wasson for the substitute custodial/kitchen position. Troy Cooper seconded. Motion carried: 5-0.*

**Administrative Reports**

- A. Dettra Crawford, Superintendent Principal

**Old Business**

**A. RFQ's - SUV**

Mrs. Crawford is sending out RFQ's to dealerships for a gently used SUV.

**New Business**

**A. Leave Donation Policies**

No changes are going to be made to the leave donation policy at this time.

**B. New Graduation Requirements for 24-25**

Mrs. Crawford presented the board with the new graduation requirements for 24-25.

**C. Stronger Connections Grant**

The district was awarded the Stronger Connections Grant which can be used for a school counselor and to grow the art program.

**D. Open Enrollment**

Capacities need to be set in January in compliance with open enrollment.

**E. New Initiatives**

Mrs. Crawford gave the board information on the IPS initiatives for the My Education Data and how it is going to be used.

**F. Screenings- Dental/vision**

The district is behind on dental and vision screenings but is going to get them scheduled for this year.

**G. Kitchen Inspection**

Mrs. Crawford gave the board information on the IPS initiatives for the My Education Data and how it is going to be used.

**H. Rental Properties**

The board was presented with cost information on all of the rental properties. They will further discuss rental rates at the next meeting.

**I. Declare Surplus**

- *Courtney Reza moved to declare the chairs from the upstairs classrooms as surplus. Jason LaRue seconded. Motion carried: 5-0*

**J. Superintendent Evaluation**

The board will conduct the superintendent evaluation at the December meeting.

**K. December Meeting Date**

- *Courtney Reza moved to change the date of the December meeting from December 11<sup>th</sup> to December 12<sup>th</sup>. Phoebe Brummett seconded. Motion carried: 5-0*

**Buildings & Grounds**

**A. Updates on Current Projects**

**Other Minutes and Reports**

- A. High Plains Educational
- B. Southwest Plains Regional Service Center

➤ ***Phoebe Brummett moved to enter into executive session to discuss financial matters under KOMA for 5 minutes. Jason LaRue seconded. Motion carried: 4-0.***

*10:04 pm Entering executive session were Jason LaRue, Courtney Reza, Phoebe Brummett, Troy Cooper, Kim Hull, and Dettra Crawford*

*10:11pm Exiting executive session were Jason LaRue, Courtney Reza, Phoebe Brummett, Troy Cooper, Kim Hull, and Dettra Crawford*

*10:15 pm Entering executive session were Jason LaRue, Courtney Reza, Phoebe Brummett, Troy Cooper, Kim Hull, and Dettra Crawford*

*10:20pm Exiting executive session were Jason LaRue, Courtney Reza, Phoebe Brummett, Troy Cooper, Kim Hull, and Dettra Crawford*

➤ ***Courtney Reza moved to post a position for a district wide secretary hours to be determined. Jason LaRue seconded. Motion carried: 5-0.***

**Announcements**

No Action

**Adjournment**

➤ ***Phoebe Brummett moved to adjourn the meeting at 10:26pm. Courtney Reza seconded. Motion carried: 4-0***

Approved: \_\_\_\_\_  
                  Presiding Officer

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Lena Martens, Clerk

***Board minutes are unofficial until approved by the Board of Education.***